

Certificate of Attendance Form

Please fill in this form (including the date above) and arrange for the relevant sections to be completed to confirm whether you are in full-time education or training.

Once complete, please return along with all other forms.

1 Personal details

Childs Full Name:	
Childs NI Number:	
Email Address:	Telephone Number:

2 Full-time education *(to be completed by the educational establishment)*

Education Establishment Name:	
Email Address:	Telephone Number:
Date education started:	Date education is due to end:
Signed:	Date:
Position:	Official Stamp:

3 Full-time vocational training *(to be completed by the employer)*

Employer Company Name:	
Email Address:	Telephone Number:
Training is for:	
Date training started:	Date training is due to end:
Annual salary received:	

I hereby certify that the person named above is in full-time vocational training of at least one year's duration.

Signed:	Date:
Position:	Official Stamp:

4 Employment status *(to be completed by the child)*

I can confirm that I am not in full-time education, nor am I in full-time vocational training.

Signed:	Date:
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